

# Mobile Phones and Electronic Devices Request Form

I wish for my child..... in class..... to have a mobile phone/or device at school for the following reasons:

## Agreement

I have read and agree with the Mobile Phones and Electrical Devices Policy and understand:

- The mobile phone and any electronic device must remain switched off **and handed into the school office whilst at school.**
- The phone/and or electronic device is not to be used during the course of the school day with the exception of devices used for students with disabilities.
- Mobile phones and electronic devices are brought to school with signed permission and at the owner's own risk.
- No liability will be accepted by the school in the event of loss, theft or damage of the phone or device;
- Students are required to mark/label their mobile or electronic device phone clearly with their name.
- Mobile phones (and other electronic devices) which are found in the school and whose owner cannot be located should be handed to office.
- The Acceptable Use Policy for mobile phones and electronic devices applies to students while travelling to and from school on the bus, during school excursions, camps and extra-curricular activities.
- The school's recommendation is for any phone and electronic device to remain in the schoolbag whilst travelling on the bus.
- Mobile phones and other electronic devices must not be used inappropriately. Refer to our **Bullying Prevention and Intervention, Cyber Safety and Information and Communication Technology Policies;** available from the office.
- Phone cameras and other electronic devices with cameras are not to be used within the school grounds and in particular, where it would be considered inappropriate such as in change rooms or toilets;
- Students should never photograph or record any person without their express permission;
- Reports of all incidents of misuse of mobile phones and any other electronic devices will be recorded and retained on the student's file; Should the student use the phone at school the mobile will be confiscated and parents contacted and
- Parents are not to contact students by phone during school hours and to note that in cases of emergency, the school remains the appropriate point of contact to reach their child quickly.

	Signature of Student (Class 4-6)	Signature of Parent/Guardian
Signature		
Date		